

# KINGS HOTEL

— BRIGHTON —

[www.kingshotelbrighton.co.uk](http://www.kingshotelbrighton.co.uk)

## CONFERENCE AND EVENTS

### LOCATION

The Kings Hotel is a grade 2 listed building retaining all the character and elegance of the regency period. Located on the sea front Brighton, close to the West Pier and within easy walking distance of all amenities including the Palace Pier, Royal Pavilion, Sea Life Centre Theatre Royal and Brighton Centre.

### CONFERENCE

When you're planning a Conference it pays to have a team who understand your aims and who will be with you every step of the way.

From your initial enquiry through to the day of your meeting our Conference and Banqueting Co-ordinator will be your one contact. They will take details of your Conference as well as any changes you make once it has been booked and ensure that everything is exactly as you want it. That means you have one dedicated contact who knows you and your event.

The communication continues through to the event and beyond. On the day you will be met by one of our managers who will be looking after your event on the day. Once the Conference is over you will be contacted by our Conference and Banqueting Co-ordinator to see how everything went.

Our Cavendish Suite offers outstanding comfort with air-conditioning, natural light and access to a large walled courtyard. It can accommodate up to 70 delegates theatre style and 35 delegates boardroom style.

You can also take advantage of our Wifi connection available throughout the Hotel. Catch up with emails in the comfort of our cosy bar, access your corporate network with complete security or log on during a break-out session at a Conference or Meeting.

## **TARIFF DELEGATE PACKAGES**

### **24 HOUR RESIDENTIAL RATE £ 155.00 per person inclusive of VAT**

#### Residential Rate Includes:

- Freshly made bacon rolls on day of arrival if before 10am
- 3 course dinner served in our sea facing Pebbles Restaurant
- Overnight accommodation many rooms with magnificent sea views
- Option of full English breakfast in our Pebbles Restaurant or a working breakfast in the conference room
- Conference room hire
- Fresh morning tea & coffee served with home-made treats
- Choice of 2 course hot & cold buffet served in the restaurant or a plated working lunch served in the conference room
- For groups of fewer than 10 executive plated lunch can be served in the restaurant or conference room
- Fresh mid-afternoon tea & coffee served with homemade ice-lolly in the summer and Homemade Donuts in the winter
- Equipment
- Mineral Water and Tic tacs
- Bowl of fruit in the conference room
- Survival stationary kit
- Notepaper and pens

### **DAY DELEGATE RATE £ 55.00 per person inclusive of VAT**

#### Day Delegate Rate Includes:

- Conference room hire
- Fresh morning tea & coffee served with home-made treats
- Choice of 2 course hot & cold buffet served in the restaurant or a plated working lunch served in the Conference Room
- For groups of fewer than 10 executive plated lunch can be served in the restaurant or conference room
- Fresh mid-afternoon tea & coffee served with homemade ice lollies in the summer and homemade donuts in the winter
- Equipment
- Mineral water and Tic tacs
- Bowl of fruit in the conference room
- Survival stationary kit
- Notepaper and pens

# TARIFF CONFERENCE & EVENTS

## Room Hire Rate:

### Conference Rooms:

#### Cavendish Suite

Exhibition Rate	£ 500.00
Day Rate	£ 300.00
Half Day Rate	£ 200.00

#### Cavendish 1

Day Rate	£ 300.00
Half Day Rate	£ 150.00

#### Cavendish 2

Day Rate	£ 300.00
Half Day Rate	£ 150.00

#### Syndicate Rooms

Day Rate	£ 150.00
Half Day Rate	£ 75.00

## Equipment Hire

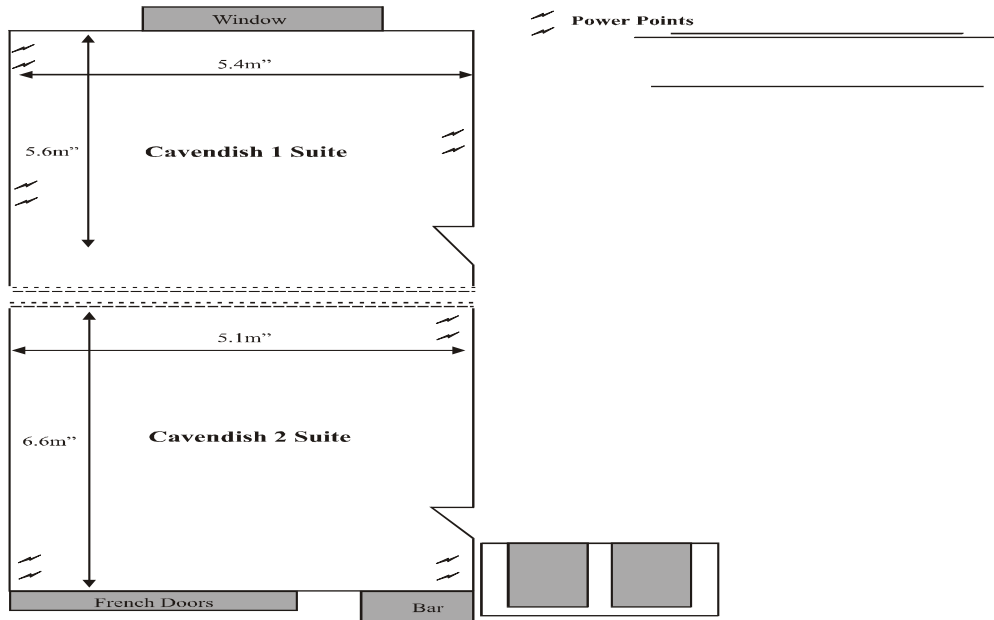
Flip Chart & pens	£ 30.00
OHP & Screen	£ 30.00
TV & Video	£ 75.00
TV & DVD	£ 75.00
Laptop Projector	£ 95.00

## Secretarial Services

Telephone Charges	£ 0.25 per unit
Photocopying (A4 Sheet)	£ 0.20 per copy
(A3 Sheet)	£ 0.30 per copy
(OHP Sheet)	£ 0.75 per copy
Fax ( National )	£ 2.00 1 <sup>st</sup> sheet/Additional £ 1.50
Fax ( International)	£ 2.75 1 <sup>st</sup> sheet/Additional £ 2.00

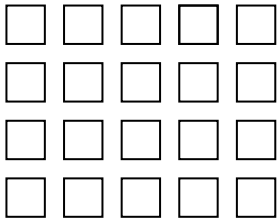
Rates applicable from 1<sup>st</sup> February 2001  
subject to alteration without notice

## CONFERENCE ROOM FLOOR PLANS



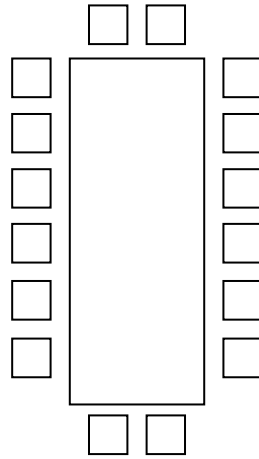
	Max Length ft/m	Max Width ft/m	Location	Theatre	Class Room	Board Room	U Shape	Banquet	Natural Day Light
Cavendish	40/12.2	18/5.5	Ground	70	40	35	25	60	Yes
Cavendish 1	18/5.6	17/5.4	Ground	35	20	18	12	-	Yes
Cavendish 2	22/6.6	17/5.1	Ground	35	20	18	12	-	Yes

## CONFERENCE SEATING ARRANMENTS

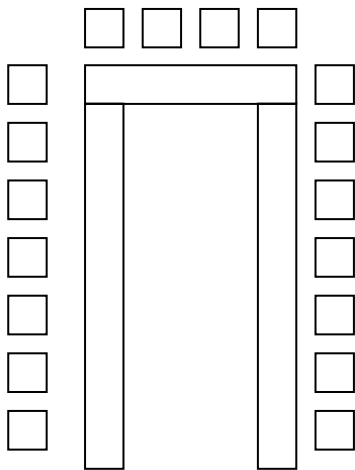


Front

Theatre Style Setting

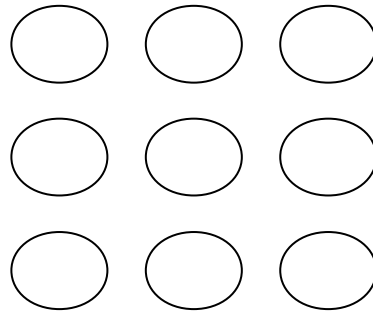


Boardroom Style Setting



Front

U-Shaped Setting



Front



Cabaret Style Setting